

# Proactly

---

**Simplify your  
compliances**

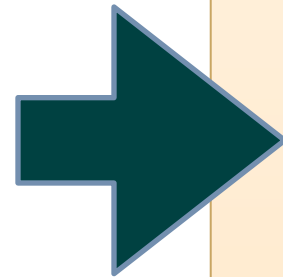
Proactly helps you with on-time completion of all compliances and internal tasks

---

*[www.proactly.in](http://www.proactly.in)*

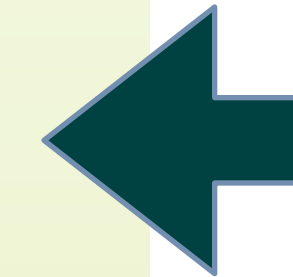
# Proactly can be used for

Statutory  
Compliances  
Some  
Examples



- ❖ GSTR-1
- ❖ GSTR-3B
- ❖ DIR-KYC
- ❖ TDS Return
- ❖ I.Tax Return
- ❖ MGC-7
- ❖ AOC-4
- ❖ PF Deposit
- ❖ ESIC Deposit
- ❖ Advance Tax
- ❖ Prof Tax Deposit

- ❖ AMC Renewal
- ❖ Lease Renewal
- ❖ Licences
- ❖ Stock Taking
- ❖ Car Insurance Renewal
- ❖ Car Servicing
- ❖ Pest Control
- ❖ Staff appraisal
- ❖ VISA Renewal
- ❖ Court Case Hearing
- ❖ Rent Payment



Internal  
Tasks  
Some  
Examples

---

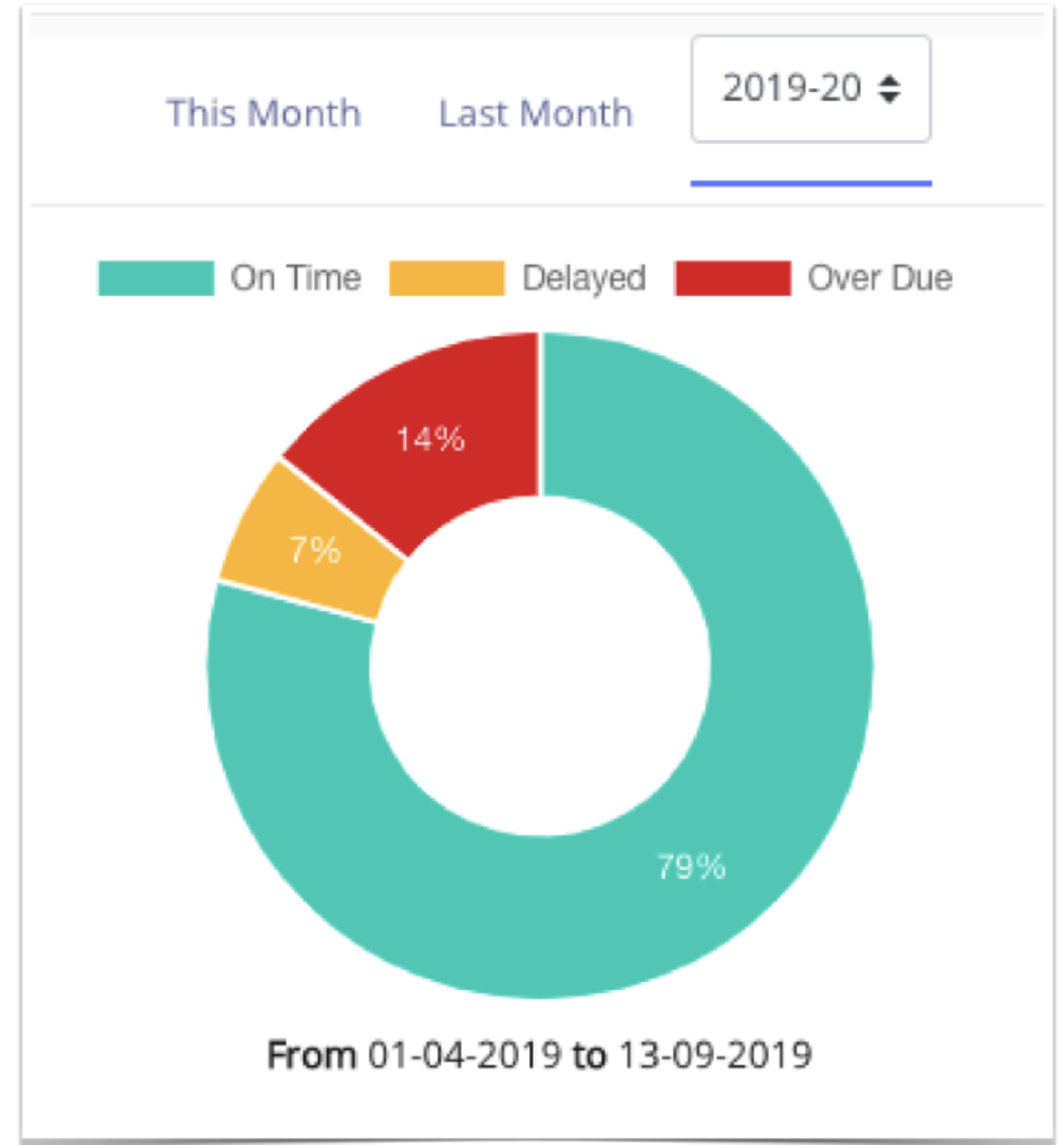
# Proactly helps you

---

- ❖ **Save on Interest and Penalties by ensuring timely compliance**
- ❖ **Improve efficiency in your organisation**
- ❖ **Peace of mind as no missed due dates**
- ❖ **Save time in retrieving proofs of compliance in response to notices or audit queries**
- ❖ **Auditor can view all compliance details including proofs at his office**
- ❖ **Improve quality of compliance by having a system of maker and checker**

# Realtime Dashboard

Real time dashboard of **all compliances** across all entities with a detailed drill down report

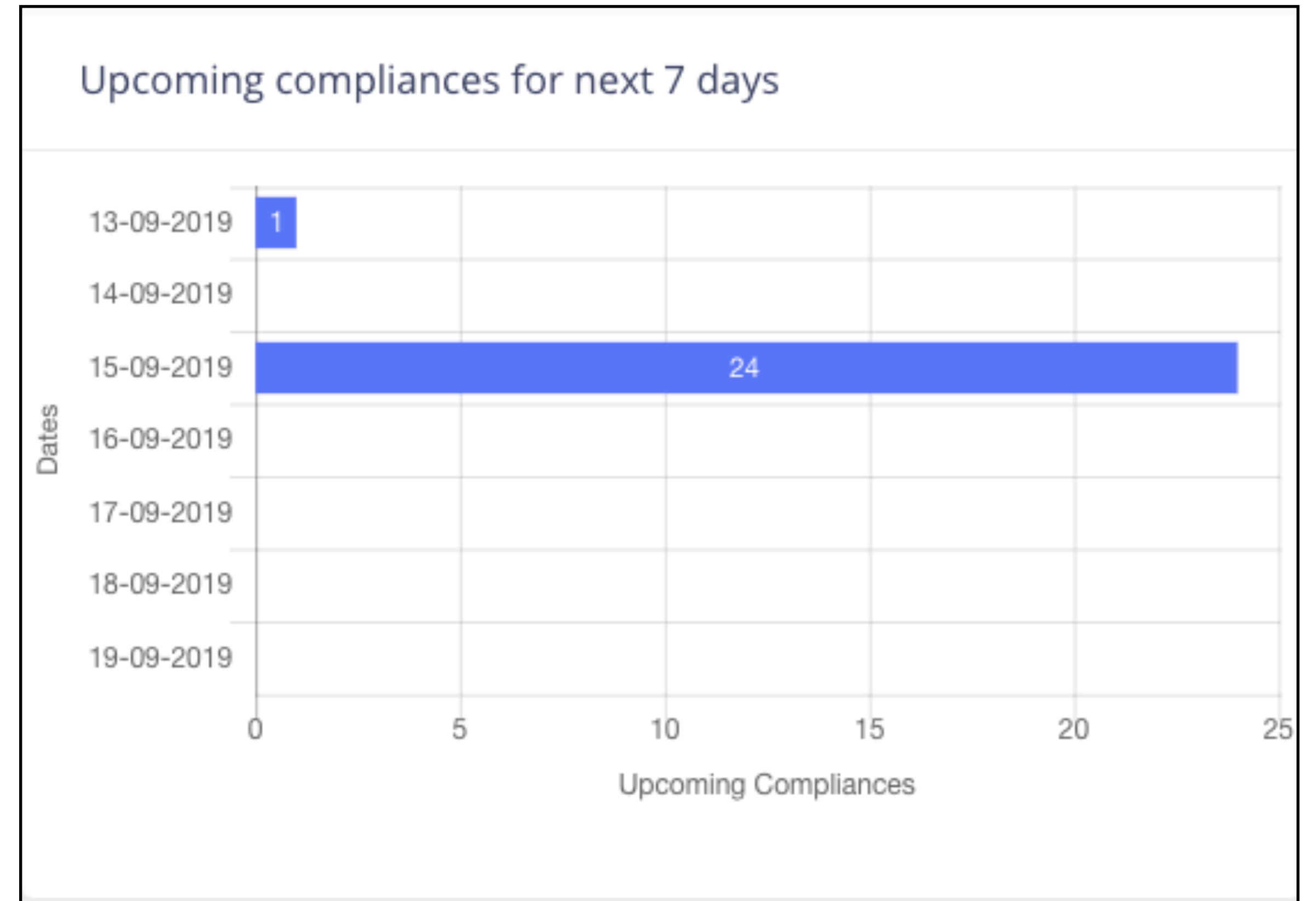


---

# Upcoming Compliances

---

Plan your work with a graphical display of upcoming compliances for next 7 days



Upcoming Compliance All User Next 10 days All Entities Download

Show 10 entries Search:

Due Date ↑↓	Regulator ↑↓	Compliance ↑↓	Description ↑↓	Entity ↑↓	Maker ↑↓	Checker ↑↓	Criticality ↑↓	Actions ↑↓
20-09-2019	GST	GSTR-3B...	Aug.	SYSTECH Softwares Private Limited	vivek	NA	High	<a href="#">Update</a>
21-09-2019	VAT	T-1920-0003...	CST Audit 1718	SYSTECH Softwares Private Limited	Lavanya	vivek	High	<a href="#">Update</a>

Showing 1 to 2 of 2 entries « < 1 > »


# Compliance Calendar

Due date wise display of upcoming compliances for every user

# Upload Proof

Update completion details and upload upto 5 documents as proof of completion

Quickly retrieve the proof when replying to legal notices or audit queries

 You are updating compliance **GSTR-3B** which is due on **20-09-2019** for **SYSTECH Softwares Private Limited** [Back](#)

---

### Update Compliance

This compliance is not required

<b>Financial Year *</b>	<b>Completed On *</b>	<b>Interest Amount</b>	<b>Penalty Amount</b>
<input type="text" value="2019-20"/> <small>Select or type Financial Year</small>	<input type="text"/>	<input type="text" value="e.g. 100"/>	<input type="text" value="e.g. 100"/>

**Remark**

**Upload Proof \*** (Only 5 documents are allowed)

---

# Daily Reminders

---

Each User gets daily email reminder of Overdue Compliances, compliances falling due today and tomorrow.

Reminders automatically stop on compliance completion

## Overdue Compliances

The following compliances are overdue and need your immediate attention to avoid consequences.

Maker	Compliance	Entity	Due Date
ANIL SUTAR	Bank Reconciliation	[REDACTED]	10-08-2019
ANIL SUTAR	Tax Return	[REDACTED]	31-08-2019
Vinit Ratnaparkhi	Tax Return	[REDACTED]	31-08-2019

## Compliances due tomorrow

Maker	Compliance	Entity	Due Date
ANIL SUTAR	TDS Deposit- Salaries	[REDACTED]	07-09-2019
ANIL SUTAR	TDS Deposit- Non Salaries	[REDACTED]	07-09-2019
ANIL SUTAR	TDS Deposit- Salaries	[REDACTED]	07-09-2019

[View More](#)



Predefined Compliance (View Only) Select Regulator Download

Show 10 entries Search:

Regulator	Compliance	Description	Actions
ESIC	ESIC-Deposit	Deposit ESIC for the previous month	<a href="#">View</a>
GST	GSTR-9	Annual Return by Registered Tax Payer	<a href="#">View</a>
GST	GSTR-9C	Audit Report by Registered Tax Payer if turnover exceeds Rs. 2 Crores	<a href="#">View</a>
GST	GSTR-1-Q	Quarterly Return of Outward Supplies if turnover upto Rs. 1.50 Crore	<a href="#">View</a>
GST	GSTR-4	Quarterly Return by compounding Taxable Persons	<a href="#">View</a>
GST	GSTR-1	Monthly Return of Outward Supplies if turnover exceeds Rs 1.50 Crore	<a href="#">View</a>

# Pre-defined Compliances

No need to configure common compliances in respect of Income-tax, GST, MCA, Professional Tax, ESIC and PF

? Date Extensions

Show  entries Search:

Regulator <span>↑↓</span>	Compliance <span>↑↓</span>	Description <span>↑↓</span>	Previous Date <span>↑↓</span>	New Date <span>↑↓</span>	Proof <span>↑↓</span>
GST	GSTR-9C	Audit Report by Registered Tax Payer if turnover exceeds Rs. 2 Crores	31-08-2019	30-11-2019	<a href="#">View</a>
GST	GSTR-9	Annual Return by Registered Tax Payer	31-08-2019	30-11-2019	<a href="#">View</a>
GST	GSTR-3B	Monthly Simple Return by all Registered Tax Payers	20-08-2019	22-08-2019	<a href="#">View</a>
GST	GSTR-9C	Audit Report by Registered Tax Payer if turnover exceeds Rs. 2 Crores	30-06-2019	31-08-2019	<a href="#">View</a>
GST	GSTR-9	Annual Return by Registered Tax Payer	30-06-2019	31-08-2019	<a href="#">View</a>

# Date Extensions

Statutory date extensions for pre-defined compliances are updated by Proactly team and due dates are automatically refreshed.

? Create Compliance

---

**Basic Information**

Type \*  Government  Internal

Proof upload mandatory \*  Yes  No

Compliance Name \*

Regulator

Criticality \*

Country

---

**Compliance Details**

Description \*

Consequences

# Easy Compliance Creation

Create your own compliances in easy way. Provide frequency and dates



---

# Other Features

---

**Pop-up Reminder of  
Pending tasks**

**Maker and Checker  
System for compliance  
approval**

**Update Reason for  
delayed completion**

**Ageing of Overdue  
Compliances**



# Data Security and Reliability



Hosted on Amazon  
AWS EC2 Server

Protected against  
DOS Attacks



Secure data transfer  
using https protocol

Automated Daily  
backups



# Proactly

*www.proactly.in*

Web Based Solution.  
Access from anywhere

Create Unlimited  
Entities and  
Compliances

INR 12,000 pa  
for 12 Users.  
Additional User  
INR. 1000 pa

[www.proactly.in](http://www.proactly.in)

Schedule a demo with us. Call 080-46522888 or email [sales@proactly.in](mailto:sales@proactly.in)